

Pirton Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 31/05/2024		
	Cash in Hand 01/04/2024		79,496.56
	ADD Receipts 01/04/2024 - 31/05/2024		37,309.58
			116,806.14
	SUBTRACT Payments 01/04/2024 - 31/05/2024		17,136.76
A	Cash in Hand 31/05/2024 (per Cash Book)		99,669.38
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2024	0.00	
	Pirton Parish Council Unity Trust 31/05/2024	99,669.38	
			99,669.38
	Less unrepresented payments		
			99,669.38
	Plus unrepresented receipts		
B	Adjusted Bank Balance		99,669.38
	A = B Checks out OK		

Pirton Parish Council

13 June 2024 (2024-2025)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
30	Water	16/05/2024		Pirton Parish Council		Allotments Water	Castle Water	Z	67.57		67.57
32	Information Commissioner	20/05/2024		Pirton Parish Council		Annual Subscription	Information Commissioner	Z	35.00		35.00
34	Salary	13/06/2024		Pirton Parish Council		Salary	Edward Roberts (Clerk)	Z	705.78		705.78
39	Tax	13/06/2024		Pirton Parish Council		Tax & Employers NI	HMRC Clerk's Tax	Z	176.40		176.40
40	Employer's NI	13/06/2024		Pirton Parish Council		Tax & Employers NI	HMRC Clerk's Tax	Z	17.14		17.14
35	Room (Office Expenses)	13/06/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	30.00		30.00
36	Telephone	13/06/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	20.00		20.00
38	Postage & Mileage	13/06/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	Z	20.25		20.25
37	Stationery	13/06/2024		Pirton Parish Council		Expenses	Edward Roberts (Clerk)	S	13.33	2.66	15.99
42	Room Hire	13/06/2024		Pirton Parish Council		Room Hire	Village Hall	Z	42.50		42.50
45	Training	13/06/2024		Pirton Parish Council		Councillor Training	HAPTC	Z	17.00		17.00
48	Village Greens	13/06/2024		Pirton Parish Council		Village Greens Grass	Andrew Burton	Z	320.00		320.00
49	Street Cleaner	13/06/2024		Pirton Parish Council		Bin Bags	Edward Roberts (Clerk)	S	29.19	5.84	35.03
46	Street Cleaner	13/06/2024		Pirton Parish Council		Street Cleaning	Tony Smart	Z	213.61		213.61
47	Grass Cutting Rec	13/06/2024		Pirton Parish Council		Rec Grass Cutting	A&B Gardening	S	375.00	75.00	450.00
51	Groundsman	13/06/2024		Pirton Parish Council		Groundsman Duties	Steve Kitchiner	Z	560.00		560.00
50	Tennis Courts (MUGA) Mainten	13/06/2024		Pirton Parish Council		MUGA Cleaning	Tennis Court Maintenance	Z	700.00		700.00
33	Chiltern Society	13/06/2024		Pirton Parish Council		Annual Subscription	Chiltern Society	Z	30.00		30.00
41	CPRE	13/06/2024		Pirton Parish Council		Annual Subscription	CPRE	Z	36.00		36.00
31	Sports Pavilion	13/06/2024		Pirton Parish Council		New Pavilion Drainage	Fairhurst	S	4,750.00	950.00	5,700.00
43	Sports Pavilion	13/06/2024		Pirton Parish Council		Sports Pavilion Design	Simon Knight Architects	S	2,631.25	526.25	3,157.50
44	Sports Pavilion	13/06/2024		Pirton Parish Council		Q S Fees	RLP Surveyors	S	2,495.00	499.00	2,994.00
52	Sports Pavilion	13/06/2024		Pirton Parish Council		New Pavilion Drainage	Hertfordshire County Coun	Z	50.00		50.00
Total									13,335.02	2,058.75	15,393.77

Pirton Parish Council

13 June 2024 (2024-2025)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
36	New Pavilion	13/05/2024		Pirton Parish Council		Donation	Anonymous Donor	Z	10.00		10.00
34	Allotment Rents	14/05/2024		Pirton Parish Council		Allotment rent	Kerry Prest	Z	20.00		20.00
35	Parking Permits	14/05/2024		Pirton Parish Council		Parking	Ruby Bell	Z	10.00		10.00
37	New Pavilion	30/05/2024		Pirton Parish Council		Donation	Pirton Players	Z	500.00		500.00
38	Parking Permits	31/05/2024		Pirton Parish Council		Parking	Karen Munns	Z	10.00		10.00
39	Parking Permits	12/06/2024		Pirton Parish Council		Parking	Welbury	Z	10.00		10.00
40	Parking Permits	12/06/2024		Pirton Parish Council		Parking	Steve Kitchiner	Z	10.00		10.00
								Total	570.00		570.00